





JANUARY 2007

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|---|--|
| <p>1</p>  <p>Holiday</p> | <p>2</p> <p>McCormick County 10:00 Basic Job Seeking Computer Skills – J. Dean</p> <p>Edgefield County 10:00 Networkers Presentation - Choose the Job of Your Dreams – S. Macilwraith</p> | <p>3</p> <p>Saluda County 10:00 Score Big on Employer Test – J. Dean</p> <p>Greenwood County 1:30 The Hidden Job Market – J. Dean</p> | <p>4</p> <p>Greenwood County 9-12 Pre-GED Testing – Adult ED</p> <p>Newberry County 10:00 Networkers Presentation – Identify Your Hidden Skills – J. Dean 1:30 Building a Successful Resume & Cover Letter – J. Dean</p> <p>Laurens County 1:30 Score Big on Employer Test – S. Macilwraith</p> | <p>5</p> <p>Greenwood County 10:00 Interview with Confidence – S. Macilwraith 1:30 Dress for Success – S. Macilwraith</p> <p>Abbeville County 10:00 Identify Your Hidden Skills – J. Dean 1:30 10 Deadly Mistakes Job Seekers Make – J. Dean</p> |
| <p>8</p> <p>Greenwood County 10:00 Score Big on Employer Test – S. Macilwraith</p> <p>Saluda County 10:00 Networkers Presentation – Job Hunting Techniques – J. Dean</p> | <p>9</p> <p>Edgefield County 10:00 Networkers Presentation – Make Your Skills Work for You – S. Macilwraith</p> <p>Newberry County 10:00 Employers Latest Interview Techniques – J. Dean</p> | <p>10</p> <p>Abbeville County 10:00 Score Big on Employer Test – J. Dean 1:30 Choose the Job of Your Dreams – J. Dean</p> <p>Greenwood County 10:00 Building a Successful Resume & Cover Letter – S. Macilwraith</p> | <p>11</p> <p>Laurens County 8:30-Noon Pre-GED Testing – Literacy Laurens County 1:30 Employers Latest Interview Techniques – S. Macilwraith</p> <p>Abbeville County 10:30 Networkers Presentation – The Hidden Job Market – J. Dean</p> | <p>12</p> <p>Greenwood County 1:30 Submit a Winning Application – S. Macilwraith</p> <p>Abbeville County 1:30 Interview with Confidence – J. Dean</p> |
| <p>15</p>  <p>Holiday</p> | <p>16</p> <p>McCormick County 10:30 Networkers Presentation – Make Your Skills Work for You – J. Dean</p> <p>Laurens County 10:00 Job Hunting Techniques – S. Macilwraith</p> | <p>17</p> <p>Newberry County 9-12 Pre-GED Testing – Adult Ed</p> <p>Saluda County 10:00 Building a Successful Resume & Cover Letter – J. Dean</p> <p>Greenwood County 10:00 Landing a Job – S. Macilwraith</p> | <p>18</p> <p>Greenwood County 9-12 Pre-GED Testing – Adult ED</p> <p>Laurens County 1:30 Dress for Success – S. Macilwraith</p> <p>Newberry County 1:30 Basic Job Seeking Computer Skills – J. Dean</p> | <p>19</p> |

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| <p>22</p> <p><u>Greenwood County</u> 10:00 Identify Your Hidden Skills – S. Macilwraith</p> <p><u>Saluda County</u> 10:00 Networkers Presentation – Express Yourself – J. Dean</p> | <p>23</p> <p><u>McCormick County</u> 10:30 Networkers Presentation – Choose the Job of Your Dreams – J. Dean</p> <p><u>Greenwood County</u> 9:30 Networkers Presentation – First Impressions & Telephone Etiquette – S. Macilwraith</p> | <p>24</p> <p><u>Greenwood County</u> 10:00 Express Yourself – S. Macilwraith</p> <p><u>Abbeville County</u> 10:00 First Impressions & Telephone Etiquette – J. Dean 1:30 Building a Successful Resume & Cover Letter – J. Dean</p> | <p>25</p> <p><u>Laurens County</u> 8:30-Noon Pre-GED Testing – Literacy</p> <p><u>Newberry County</u> 10:00 Networkers Presentation – Job Hunting & Interviewing Techniques– J. Dean 1:30 Score Big on Employer Test – J. Dean</p> <p><u>Laurens County</u> 1:30 Building a Successful Resume & Cover Letter – S. Macilwraith</p> | <p>26</p> <p><u>Greenwood County</u> 10:00 Basic Job Seeking computer Skills – S. Macilwraith 1:30-4:00 Resume Review – S. Macilwraith</p> <p><u>Abbeville County</u> 1:30 Submit a Winning Application – J. Dean</p> |
| <p>29</p> <p><u>Greenwood County</u> 10:00 Choose the Job of Your Dreams – S. Macilwraith</p> <p><u>Saluda County</u> 10:00 Networkers Presentation – Identify Your Hidden Skills – J. Dean</p> | <p>30</p> <p><u>McCormick County</u> 10:00 Score Big on Employer Test – J. Dean</p> <p><u>Edgefield County</u> 10:00 Networkers Presentation – 10 Deadly Mistakes Job Seekers Make – S. Macilwraith</p> | <p>31</p> <p><u>Abbeville County</u> 10:00 Computer Job Search – J. Dean 1:30 Resume Review – J. Dean</p> <p><u>Laurens County</u> 10:00 Networkers Presentation – The Hidden Job Market – S. Macilwraith</p> | | |

One-Stop Workforce Center addresses and phone numbers by county:

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| Abbeville | 353 SC 28- Bypass, Abbeville | (864) 459-5486 |
| Edgefield | 400 Church Street, Edgefield | (803) 637-7159 |
| Greenwood | 519 Monument Street, Greenwood | (864) 223-1681 |
| Laurens | 18 Hazel Drive, Clinton | (864) 833-0142 |
| McCormick | 109 W. Augusta St., McCormick | (864) 465-3649 |
| Newberry | 833 Main Street, Newberry | (803) 276-2110 |
| Saluda | 407 W. Butler Ave., Saluda | (864) 445-2047 |



www.us1stops.com

Upper Savannah Workforce System – (864) 941-8050 or 1 (800) 922-7729